

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**November 11, 2024 – Immediately Following Joint Board Reception – SCGBD  
Peterson Auditorium**

**Call to Order**

<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	<b>Pledge of Allegiance</b>
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	<b>Recognition, Awards, and Information Items</b> <ul style="list-style-type: none"><li>• Introduce Alex Vasquez, Chief of Staff and Executive Director of Government and Public Relations</li></ul>
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	<b>Attendance</b>
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	<b>Approval of Minutes</b> <ul style="list-style-type: none"><li>• Regular Board Meeting – October 14, 2024</li></ul>
<input type="checkbox"/> Action	<input type="checkbox"/> Information	<b>ENDS Monitoring Report</b> <ul style="list-style-type: none"><li>• E-105: NJCAA and Club Sports (<i>Mrs. Brooke Brewer</i>)</li></ul>
<input type="checkbox"/> Action	<input type="checkbox"/> Information	<b>Executive Limitations Monitoring Report</b> <ul style="list-style-type: none"><li>• None</li></ul>
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	<b>Committee Reports</b> <ul style="list-style-type: none"><li>• Land Use Committee</li></ul>
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	<b>Presidential Report</b> <ul style="list-style-type: none"><li>• Enrollment Update</li><li>• ACCT Seattle - Oct. 23 to Oct. 26 Takeaways</li></ul>
<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	<b>Chairman's Report</b> <ul style="list-style-type: none"><li>• ACCT Seattle - Oct. 23 to Oct. 26 Takeaways</li><li>• ACCT National Legislative Summit - Feb. 9 to Feb. 12 – <i>Let Sammantha know by Nov. 11</i></li><li>• January Annual Meeting</li><li>• Statement of Financial Interest Due to Sammantha Jan. 24</li><li>• Board of Trustees Evaluation (See BOT Book)</li></ul>
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	<b>Other Board Action Items and Considerations</b> <ul style="list-style-type: none"><li>• Nomination and Election of 2025 Board Officers</li></ul>

**Adjourn**

For Upcoming events, please see the Board of Trustees Calendar of Upcoming Events document in the binder's front pocket.

**NORTHWEST ARKANSAS COMMUNITY COLLEGE**  
**BOARD OF TRUSTEE MEETING**  
**Monday, October 14, 2024**

**MINUTES**

Chair Mark Scott called the Board of Trustees of NorthWest Arkansas Community College meeting to order on Monday, October 14 at 4:30 pm in the Burns Hall Third Floor Boardroom.

**Members Present:** Mark Scott (Chair), Rachel Harris (Vice Chair), Todd Schwartz (Secretary), Lori Frank, Jonathan Woods, Amber Latimer, and Joe Spivey

**Also in Attendance:** Dr. Dennis C. Rittle

**Absent:** Dr. Carolyn Reeves, Ron Branscum, Taryn Settle

**MINUTES**

**September Regular Board Meeting**

Mr. Spivey moved and Ms. Frank seconded the motion to approve the minutes of the Regular Board Meeting on September 9, 2024. The motion passed unanimously.

**RECOGNITION**

**Respiratory Therapy Program Review**

Dr. Rittle informed the Board that the Respiratory Therapy Program underwent a review. The results of the review are initially positive with numerous accolades and strong numbers.

**Adult Education Program Review**

Dr. Rittle informed the Board that the Adult Education Program underwent a review. The results of the review showed strong numbers in areas such as job readiness and test scores.

**ENDS MONITORING REPORT**

**E-104: LIFE Program**

Juanita Franklin presented to the Board with information on the LIFE Program. She explained what LIFE is and that LIFE serves students who do not see college in their future due to grades, financial barriers, legal status, or lack of parental support. She stated that LIFE's success is due to the student LIFE Mentors who offer peer-to-peer

interaction to easily connect with other students. The LIFE Mentors are also given opportunities to grow as leaders. Alumni LIFE Mentors have moved on to become local board members and give back to NWACC.

Juanita further informed that LIFE has created the Padres Program to help parents better support their students.

Ms. Frank asked Juanita if parents are encouraged to enroll. Juanita replied that parents are encouraged and some do enroll. Ms. Frank also asked if there are plans to expand to other people of color. Juanita replied that this is in the works and that Marshallese individuals make up a large population of students served through the LIFE Program. Ms. Frank then asked what the challenges are for the program. Juanita answered that funding and staffing are the biggest challenges as the program is currently funded by grants with a small pot of state funding, but renewal is not guaranteed. She further explained that the program could run on state funding alone but it would be a scaled-back version of the program. She also stated that she is confident that funding will be available due to the demand for the program within the community. Ms. Frank then asked how many students go on to attend four-year institutions and Juanita answered that there is not a way to track this data at this time. Ms. Frank also asked if other community colleges have a program like this and Juanita replied that she has not seen a similar program in other community colleges.

Mr. Scott asked which high schools the LIFE Program works with. Juanita replied that the program works with the majority of the Benton County school districts and that she is willing to work with any school system interested.

### **Approval of E-104 Monitoring Report**

Mr. Woods moved and Mr. Schwartz seconded the motion to approve the ENDS-104 Monitoring Report. The motion passed unanimously.

## **EXECUTIVE LIMITATIONS MONITORING REPORT**

### **EL-202: Treatment of Students**

Dr. Rittle stated that with respect to interactions with consumers or those applying to be consumers, the President shall not cause or allow conditions, procedures, or decisions, which are undignified or unnecessarily intrusive. Further, without limiting the scope of the foregoing by this enumeration, he or she shall not: Use application forms that elicit information for which there is no clear necessity, use methods of collecting, reviewing, transmitting, or storing consumer information that fail to

protect against improper access to the material elicited, fail to furnish consumers a clear statement of what may be expected from the service offered, or fail to inform consumers of this policy or fail to provide a way for persons to be heard who believe they have not been afforded a reasonable interpretation of their protections under this policy.

### **Approval of EL-202 Monitoring Report**

Mr. Spivey moved and Ms. Frank seconded the motion to approve the Executive Limitations Monitoring Report. The motion passed unanimously.

## **COMMITTEE REPORTS**

### **Finance Report**

Mr. Woods told the Board that the Finance Committee met to review the financial standing, Washington County bond, employee Holiday bonuses, and employee premium holiday.

## **PRESIDENT'S REPORT**

Dr. Rittle informed the Board that NWACC is submitting a Letter of Notification for a Certificate of Proficiency in Artificial Intelligence for the Workforce, a Certificate of Proficiency in Data Science and Machine Learning, and a Certificate of Proficiency in Electronic Technology and Automation.

Dr. Rittle informed the Board that NWACC saw a 10-11% increase in enrollment for the Fall Semester and is preparing for the Spring Semester enrollment.

Dr. Rittle also informed the Board that Lake Flato will present on Campus Master Planning during the November Board and Foundation Board Reception. He thanked Liz Anderson and everyone who has aided in the Campus Master Planning project.

## **CHAIRMAN'S REPORT**

Mr. Scott let the Board share takeaways from the Presidents and Trustees Reception. Mr. Spivey expressed appreciation for the event and commented that he loved getting to speak with former Trustees. Mrs. Latimer commented that she loved the energy and thanked Dr. Rittle for arranging the event.

Mr. Scott reminded the Board of the upcoming events including the ACCT Conference in Seattle, the Joint Board Reception in November, and the ACCT National Legislative Summit in February.

## **OTHER ACTION ITEMS**

### **Approval of Provisional Position**

Dr. Rittle stated that in response to the Adult Basic Education grant awarded to NWACC, the administration recommends the authorization of the following provisional position of one Administrative Specialist III.

### **Approval of Provisional Position**

Mr. Spivey moved and Mr. Woods seconded the motion to approve the presented Student Services Representative provisional position. The motion passed unanimously.

## **ADJOURNMENT**

The meeting adjourned at 5:23 p.m.

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Mr. Mark Scott, Chair

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Mr. Todd Schwartz, Secretary